

Personnel to be Cleared

The ministry team is comprised of Manny Mill, Chief Executive Officer of Koinonia House® National Ministries (KHNM) and Barbara Mill, KHNM Operations Director. Manny and Barbara have IDOC badges (parent institution is Stateville). Occasionally, there may be a few others on the team. We will submit their information for approval as needed.

Materials and Equipment to be Cleared

To provide an excellent program for the inmates, KHNM requests the following items be cleared for the gate:

- Wireless microphone and batteries (in a case)
- Wooden pulpit (in a wood case)
- Plain white paper, pencils and Sharpie markers (pencils and markers to be collected and brought out at end of weekend)
- DVDs (typically 6 DVDs with video testimonies and music)
- Books (soft covered, no staples) and literature for distribution (conference notes, sermons, handouts, conference certificates)
- Team members' personal Bibles
- Communion trays, disposal communion cups, grape juice, matzo crackers or self-contained, prepackaged communion cups
- Disinfectant wipes (non-alcohol) and paper towels for communion clean up
- Electric extension cord and power bar
- Sealed bottled waters and sealed granola bars for team lunch, if allowed
- Fold-up cart to transport the above items

Materials and Equipment to be provided by prison, if possible

- Large meeting room (Since we typically come from a distance, we like to minister to as many inmates as possible.)
- Amplification system with 1 microphone and inmate to assist in operation
- DVD player and screen for viewing
- Two tables (one for literature distribution, one for communion elements)
- If your institution has an inmate band/choir, we will enjoy having them participate!

Schedule

Attached is a suggested schedule. Typical hours are Friday evening, 6:30-8:00 p.m., Saturday 8:30-2:30 p.m., and Sunday 8:30-10:00 a.m. We can adjust the schedule to your institution's needs.